



Letters for Every Occasion: A Pastor's Sourcebook

Thomas J. Tozer

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The perfect time-saving idea for pastors and their assistants who want to write sensitive, effective letters for every occasion.

This collection includes letters of:

- * Thanks
- * Condolence/Support/Encouragement
- * Congratulations
- * Milestone Birthdays
- * Accepting/Refusing Invitations
- * Welcome
- * Attendance Concerns
- * Media Contact
- * Seasonal Greetings.

Letters for Every Occasion offers:

- * more than 100 creative, carefully written letters that can be easily adapted for any particular situation
- * many unique letterheads to enhance correspondence
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